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HENNEPIN COUNTY SHERIFF'S OFFICE | WATER PATROL UNIT

4141 SHORELINE DROVE | SPRING PARK, MN 55384

SHERIFF.WATERPATROL@HENNEPIN.US

SPECIAL EVENT PERMIT APPLICATION

THE FOLLOWING INFORMATION IS NECESSARY TO INSURE THE PROPER AND ACCURATE ISSUANCE OF YOUR PERMIT. PLEASE COMPLETE THIS FORM IN ITS ENTIRETY AND RETURN THE FORM TO OUR OFFICE AT LEAST 30 DAYS PRIOR TO YOUR EVENT VIA EMAIL OR STANDARD MAIL.

NAME OF EVENT: _____

DATE(S) OF EVENT: _____

TIME(S) OF EVENT: _____

EVENT LOCATION & ADDRESS: (Include a diagram for larger events.)

WAS THIS EVENT HELD LAST YEAR: YES ___ NO ___

SPONSORING ORGANIZATION: _____

CONTACT PERSON: _____ **DOB:** _____

DL# _____ **EMAIL:** _____

ADDRESS: _____

PHONE (MOBILE): _____ **PHONE (WORK):** _____

EVENT WEB ADDRESS: _____

PROPOSED EVENT ACTIVITIES: _____

PROPOSED PARKING LOCATION: _____

PRIZES TO BE ISSUED: _____

WILL ALCOHOLIC BEVERAGES BE SOLD? YES _____ NO _____

WILL FOOD BE SOLD? YES ____ NO ____ IF YES, WHAT TYPE OF FOODS: _____

WHAT (IF ANY) STRUCTURES DO YOU INTEND TO PLACE ON THE WATER/ICE?

ESTIMATED ATTENDANCE: (# OF PARTICIPANTS) _____ (# OF SPECTATORS) _____

FISHING TOURNAMENTS MUST PROVIDE THE NUMBER OF BOATS THAT WILL BE ALLOWED TO ENTER THE WATER: _____

WHAT EXTRA/UNUSUAL HAZARD TO PARTICIPANTS OR NON-PARTICIPANTS WILL BE INTRODUCED TO THE EVENT AREA? _____

WHAT TYPE & NUMBER OF SAFETY EQUIPMENT (BOAT/ATV/SNOWMOBILE/ETC.) WILL BE PROVIDED BY THE SPONSORING ORGANIZATION FOR SAFETY PURPOSES:

WOULD YOU LIKE WATER PATROL DEPUTIES/VSD TO BE AT YOUR EVENT? YES ____ NO _____

IF YES, WATER PATROL DEPUTIES AND/OR VSD PATROL BOATS DO NOT COUNT AS A SAFETY BOAT IF REQUIRED! IF YES, HOW MANY DEPUTIES DO YOU RECOMMEND, WHY AND WHAT SPECIFIC TIME AND LOCATION?

PLEASE NOTE: IN ORDER TO BE GRANTED A PERMIT FOR YOUR EVENT, THE SPECIFIC GUIDELINES GIVEN WITH YOUR APPLICATION MUST BE FOLLOWED!

DATE | APPLICANTS SIGNATURE & PRINTED NAME | TITLE

The application must be signed. ** The named Organization shall, upon request by HCSO, submit applicable documentation (articles, bylaws, resolutions, or ordinances) that confirm the signatory's authority to sign and bind Organization as set forth herein.